

Position: Volunteer, Direct Mail Assistant

About Dying With Dignity Canada

Dying With Dignity Canada (DWDC) is the national human-rights charity committed to improving quality of dying, defending end-of-life rights, and helping Canadians avoid unwanted suffering. DWDC has a four-part mandate:

1. We work to ensure that Canada's assisted dying rules comply with the Canadian Constitution, including the Canadian Charter of Rights and Freedoms.
2. We expose and break down unfair barriers facing suffering Canadians who wish to access their right to medical assistance in dying.
3. We provide support to people who are navigating their legal end-of-life options, and to their loved ones and health care providers.
4. We educate Canadians about advance care planning and their legal end-of-life rights and options, including palliative care and medical assistance in dying.

Position Description

Reporting to the Director of Development, the Direct Mail Assistant volunteers will help our Development Team prepare for our upcoming December appeal. Before we mail out the packages, we have some sent to the office to add personalized notes (alongside and with guidance from our team) to our donors before sealing and sending them. We're looking for three or more volunteers to help us sort this mail, prepare it, write notes, and then drop them in the mail.

We plan to start at 10 am and work until about 3 pm on Tuesday, November 29. We will have music throughout the day, and lunch will be provided.

Responsibilities

- Helping Development Team prepare for the December Fundraising Appeal
- Handwriting personalized notes to significant donors
- Organizing mail packages

Skills, Experience and Qualifications

- Neat and legible handwriting
- Attention to detail
- A team player

Working Conditions

This role will require the volunteers to work in our National Office located in Toronto.



Dying With Dignity Canada

500 - 1835 Yonge Street

Toronto, ON M4S 1X8

Tel: 1-800-495-6156

info@dyingwithdignity.ca

Application Information

To apply, please complete our [Volunteer Application Form](#) and specify Direct Mail Assistant in the Additional Information section. Please send a confirmation email to volunteer@dyingwithdignity.ca indicating that you have submitted your application for this role.

Please note: We strongly encourage all applicants to review the [Better Impact Application Form Training Guide](#) before completing the Application Form.

Application Deadline: Tuesday, November 22

Personal Values and Traits

The successful candidate will be passionate about defending Canadians' end-of-life rights, including the right to medical assistance in dying. If you believe that competent, grievously ill individuals should be allowed to die in peace with the help of a medical practitioner, then we strongly encourage you to apply.

In addition, our volunteers often communicate with severely ill and vulnerable Canadians who are weighing their end-of-life options or with the loved ones of individuals whose wish for a peaceful death was never realized. As a result, the successful candidate will be a strong active listener who consistently demonstrates compassion, humility and the utmost discretion in their interactions with others.

We respectfully thank all applicants for their interest. However, only those candidates selected for an interview will be contacted. Thank you for your interest in Dying With Dignity Canada.

Dying With Dignity Canada is an equal opportunity employer and adheres to fair employment practices. In accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005, accommodation will be provided in all parts of the recruitment process, as required. Applicants are encouraged to make their needs for accommodation known as early on as possible during the application process.